

FAQs: Harper College Continuing Education Registration

Register for Continuing Education courses at ce.harpercollege.edu.

Can I register for a class once it has started?

It depends on the class. Some instructors accept registrations during the first week of the class. Full tuition and fees will apply.

Where are Continuing Education classes held?

Classes are held on the main campus and at several extension sites, so it is important to check the location of your class. You can find a list of extension sites' addresses on the General Information page of ce.harpercollege.edu. Give yourself extra time to get to class on the first day as the Harper campus is large.

When and how do I pay for classes?

Payment is due at the time you register. Payment options include:

- **Credit Card Payments:** We accept payment by credit card (Visa, MasterCard, Discover or American Express). For your security, regardless of registration method, all payment is processed electronically and confirmed by email.
- **Third-Party Payments:** Students must supply written confirmation from a third-party payer before registering. Call 847.925.6300 for assistance. Confirmation may be emailed to ce@harpercollege.edu or mailed to: Harper College, Attn: CE Registration, First Floor, Wojcik Conference Center (Building W), 1200 W. Algonquin Road, Palatine, IL 60067
- **Illinois Veterans Grant:** Illinois Veterans Grant (IVG) students must be approved for benefits prior to registering for Continuing Education classes. Students with IVG benefits must register either by telephone 847.925.6300 or in person at the Continuing Education Office, on the first floor of the Wojcik Conference Center at the main campus. Class fees must be paid at the time of registration and are not included in IVG benefits. To apply for or confirm IVG benefits, contact Harper's Veterans Specialist at 847.925.6000, ext. 2195.
- **Alternative Lenders:** Harper Continuing Education DOES NOT accept Financial Aid acquired through the FAFSA, but does accept payment from alternative loan options for classes with tuition over \$1,000. To discuss Sallie Mae options, please contact us at 847.925.6000, ext. 2161. You may also wish to contact your own financial institution for alternative loan options. The federal code for Harper College is 003961.
- **Unemployment Training Funds:** Harper College CE partners with the Illinois Department of Employment Services to offer job-seekers access to a broad range of employment, training, education and economic development services through any workNet location. Find out if you qualify through your local unemployment office.

Can I get a refund if I drop or withdraw from a class?

You must drop a class at least 24 hours or more before it begins in order to receive a full refund. If it is less than 24 hours before the class begins or it has already begun, you may still withdraw; however, there are no refunds for withdrawals. You can drop a class 24 hours or more before the class begins online.

What if an emergency prevents me from completing a class?

If a medical or personal emergency prevents you from finishing a class, you can file an appeal to request a pro-rated tuition. Please include your name, contact information, the class name and times and the reason you cannot complete the class. Send appeals to: ce@harpercollege.edu.

What happens if my class is cancelled?

The College reserves the right to cancel any section of any course if enrollment is insufficient. If a class must be cancelled for any reason, a full refund will be automatically granted to reflect the customer's original payment method.

How can I find out about Inclement Weather/School Closings?

You can check the status of our school at www.harpercollege.edu or by calling 847-925-6000. If the school is open, classes are running, and you should make every attempt to attend.

What is the age eligibility for registering for Continuing Education classes?

Harper College CE courses are designed for those ages 16 and older, with the exception of special offerings, lessons and camps for kids and teens.

Does Continuing Education offer Discounts?

Yes, Continuing Education has a senior citizen discount. Seniors can receive discounts on tuition (fees are not discounted) for certain Continuing Education courses (see below).

Students born on or before 12/31/1948:

- Register four days or more prior to the start of certain courses and be guaranteed a seat ON A SPACE-AVAILABLE BASIS and a 50 percent discount on tuition. Does not apply to fees. (See list below)
- Register three days or less before the start of any CE courses and get a guaranteed seat ON A SPACE-AVAILABLE BASIS and a 100 percent tuition discount. Does not apply to fees.

Students born on or after 1/1/1949:

- Get a 50 percent tuition discount on certain courses that start on or after their 65th birthday. Does not apply to fees. (See list below)

Eligible Course Numbers for senior citizen discounts begin with one of these subject codes:

LAA – Paranormal/
Genealogy
LMU – Music
LEI – The Arts
LPA – Sports Activities
LET – Pet Care
LPD – Dance

LFA – Theater/
Performing Arts
LHF – DIY
LFS – Culinary
LPS – Sports
LPE – Fitness/
Recreation

LIO – Holistic Living
LPF – Personal Finance
LPL – Science
LLA – The Writing Studio
LLG – Gardening
LLL – Languages

Note: Senior citizen discounts do not apply to Lifelong Learning Institute (LLI) courses, already discounted for seniors.