



Office of Continuing Education

1200 West Algonquin Road
Palatine, Illinois 60067

847.925.6300
847.925.6810 fax

Dear Parents and Guardians,

The 2022 Harper College InZone program is excited to be back and looking forward to seeing many new and returning faces back on campus this summer.

Important program notes for 2022 include:

- InZone students are being asked to comply with the governor's executive order for meeting the requirements of proof of vaccination or weekly negative covid-19 testing results before attending an in-person class on Harper's campus this summer. Currently, the executive order is active through June 25. Children enrolled in camps over the dates of June 6-24 have received an email to the address on the student's account with information for uploading to the Cleared4 system. Classes starting June 27 will receive an email on a Thursday, 3 weeks before the start date. Here is the link to the website explaining how use the Cleared4 system. <https://www.harpercollege.edu/advisory/index.php>
Please contact the InZone office with questions at inzone@harpercollege.edu
- Please keep campers with signs or symptoms of infectious illness home when sick and seek medical care if necessary. InZone staff will self-monitor daily and will not report to work if they are ill.
- At this time, masks are recommended on campus and disposal masks will be available in the InZone office if a students should need one while on campus.
- It is strongly recommended that a positive COVID-19 test or exposure is reported to the InZone Nurse. Reporting this information helps us notify instructors and helps us connect you with valuable support resources. Your submission also helps us address any potential health and safety issues on campus. This information is not shared publicly but will be shared with your instructors and the Harper College COVID Care Team.
- The Pick-up and Drop-off location for all InZone camps is at the circle drive in front of Building A straight ahead after turning onto campus from Algonquin Rd. Please drop-off no earlier than 20 minutes before the start of class. Program Aides are positioned throughout campus before class and during any transition period to guide students to their destinations. Parents are welcome to personally escort their child to the class location. However, to do this all vehicles must be parked in a parking lot and not along the curb.
- Drop off for classes in building M will occur in the same drop off as the other classes on campus, but parents are encouraged to pull up closer to building M which is further along in the circle area.

- Parents are responsible for timely pick-up arrangements each day. Please note that Harper College policy specifies that children of all ages must be supervised at all times. Children are not to be on campus unless accompanied by an adult or registered for InZone programs. Before and After Care is available for morning or after camp supervision. Enrollment minimums are required.

Waivers

All campers must have a signed release form returned to InZone prior to the start date of a class in order to participate. The link to complete the waiver is below. Please include as much information as needed and if necessary contact the InZone Nurse to schedule a meeting.

https://harpercollege.formstack.com/forms/inzone_waiver

Attendance

Attendance is taken daily in all of our programs. Parents should report absences by 9:15 am. Calls will be made to parents for any unreported absences.

Please contact Allison Simon at 847.925.6941 or email either of these addresses: sa01931@harpercollege.edu; inzone@harpercollege.edu if your child will be absent. Advance notification of absences is acceptable and encouraged.

Inclement Weather Policy

During inclement weather, InZone staff will coordinate with the Harper College Police to ensure the safety of your child. In situations of heavy rain, lightning, and severe storms staff will move children to the safest possible location according to the guidelines of the Harper Police Department. When these situations occur during a pick up time, the InZone program will be in lock-down mode inside of Building A or Building M.

Both locations are near the pick-up area. We ask that during these situations parents come into the building to pick up their children. Children will not be released outside during lock-down mode without a guardian present.

Lunch Expectations and Snacks

The cafeteria will be open for the first time since March of 2020 from 10am-2pm. Due to staffing issues, we will not be providing the InZone Pre-Paid Lunch Plan this summer. However, students are allowed to purchase lunch in the cafeteria. The menu available for the summer is attached. Students may use cash or Sodexo SoGo Cash Cards are available. Cards can be activated and maintained online. Interested in a Sodexo Cash Card? Ask an InZone staff member or send an email to inzone@harpercollege.edu and we will get you one. Children can also bring their own lunch, refrigeration is not available. Lunch supervision is provided and free. Please register for the InZone Cafeteria Attendance program if staying on campus for lunch, select all dates that align with your child's InZone schedule.

It is recommended that InZone students bring a backpack with them to camp. Other recommended items include a water bottle and snacks. Snacks are allowed and campers will take breaks during their 3-hour classes.

To keep parents updated throughout the summer, InZone uses Instagram and Facebook. Search for Harper College InZone on each social media platform to get signed up. We will be updating the pages with pictures, videos and program related information throughout the summer.

Remember that all email updates related to the InZone program are sent to the email address on the child's account attending the InZone program.

Please review the two documents below, one with important InZone 2022 contact information and another for a detailed drop-off and pick-up location located off of the Algonquin Rd. entrance.

We look forward to a great summer with your children here at InZone!

A handwritten signature in black ink that reads "Kevin Hahn". The signature is written in a cursive style with a long horizontal stroke at the end.

Kevin Hahn
Wellness and Youth Programming Manager



InZone 2022



Important Numbers to Know

Kevin Hahn

Youth Programming Manager

Office: P-127

Office: 847-925-6876

khahn@harpercollege.edu

Allison Simon

Program Specialist

Office: P-127

Office: 847-925-6941

sa01931@harpercollege.edu

Margaret Haug

InZone Nurse

Office Location: P-128

Office: 847-925-6454

hm21145@harpercollege.edu

Before & After Care

Location: M-1201

New Number will be Provided

General InZone Information: inzone@harpercollege.edu

InZone Instagram: [@HarperInZone](https://www.instagram.com/HarperInZone)

InZone Facebook: Harper College InZone

Harper Main Campus 847-925-6000

Registration CE Office 847-925-6300

Harper College Police 847-925-6330

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